

COMMISSIONERS APPROVAL

ROKOSCH *GR*

GRANDSTAFF *cg*

THOMPSON *at*

CHILCOTT *gc*

DRISCOLL *cd*

PLETTENBERG (Clerk & Recorder)

Date.....January 3, 2008

Members Present.....Commissioner Carlotta Grandstaff, Commissioner Jim Rokosch, Commissioner Alan Thompson, Commissioner Greg Chilcott and Commissioner Kathleen Driscoll

Minutes: Beth Perkins

► The Board met for various Board appointments.

Commissioner Grandstaff requested re-advertisement for the opening of Alternate on the Airport Board as there were no applicants received.

Commissioner Grandstaff reviewed the applicants for the Animal Protection and Control Board. All applications received are for re-appointment. **Commissioner Chilcott made a motion to re-appoint Barb Ormiston, Ethyl Keel, Nathan Beckwith, Vicki Dawson, Susan O'Brien, and Brenda Fisher for a three year term ending December 31, 2010. Commissioner Driscoll seconded the motion, all voted 'aye'.**

Commissioner Grandstaff reviewed the applicants for the Board of Health. **Commissioner Rokosch made a motion to appoint Dr. Michael Turner and re-appoint Ellyn Jones to Board of Health for a term of three years expiring on December 31, 2010. Commissioner Chilcott seconded the motion, all voted 'aye'.**

Commissioner Grandstaff reviewed the applicants for the Park Board. **Commissioner Thompson made a motion to re-appoint Gary Leese for District 1, William Delaney for At-Large and Mary Morris for District 5 to the Park Board for a term of two years. Commissioner Driscoll seconded the motion, all voted 'aye'.** Commissioner Grandstaff requested advertising for District 2 – Stevensville opening.

Commissioner Grandstaff reviewed the applicant for the Tax Appeals Board. **Commissioner Chilcott made a motion to reappoint Bob Frost for a term of three years ending December 31, 2010. Commissioner Rokosch seconded the motion, all voted 'aye'.**

Commissioner Grandstaff reviewed the open positions for the Veteran's Burial Board. There were no applicants. Commissioner Grandstaff stated she can contact Doug Mason to field some applicants for the Veteran's Burial Board. Commissioner Rokosch suggested contacting Ron Skinner.

Commissioner Grandstaff stated the Weed Board has requested a larger pool of applicants and they would like the position(s) re-advertised. Board discussion followed. It was the Board's consensus not to re-advertise. **Commissioner Thompson made a motion to re-appoint Larry Trexler for At-large opening and appoint Daniel Dunagan with term expiring December 31, 2010.**

Commissioner Rokosch reviewed the applicants for the Planning Board. Commissioner Chilcott clarified the term expiration for Ben Hillicoss as December 31, 2009. The Board concurred. Board discussion followed regarding the remaining applicants. **Commissioner Chilcott made a motion to re-appoint Chip Pigman as Hamilton Representative and re-appoint Lee Kierig and appoint Les Rutledge for the two At-large positions with the terms expiring December 31, 2009. Commissioner Thompson seconded the motion. Commissioner Thompson, Commissioner Grandstaff and Commissioner Chilcott voted 'aye'. Commissioner Rokosch and Commissioner Driscoll voted 'nay'.**

Commissioner Grandstaff reviewed the applicants for the Open Lands Board. **Commissioner Chilcott made a motion to re-appoint Jim Ellingson for Representative for Right to Farm and Ranch and Kent Myers as Representative of Conservation District with the term ending December 31, 2010. Commissioner Rokosch seconded the motion, all voted 'aye'.**

Commissioner Thompson stated the Planning Board should be contacted for a recommendation for the Planning Board's representative for the Open Lands Board. The Board concurred. **Commissioner Rokosch made a motion to re-appoint Michael Moore to the At-large position with the term ending December 31, 2010. Commissioner Driscoll seconded the motion, all voted 'aye'.**

Minutes: Glenda Wiles

► In other business, the Board met with IT Director Joe Frohlich to discuss the installation of a generator and fire suppression equipment at the Administrative Building. Joe stated he has \$32,000 in CIP monies set aside for the installation of this equipment. He has received three bids on the generator but the contractors are waiting for more information on the Johnson Controls Energy Audit which will include the use of chillers for the cooling of this building. Joe indicated the Board will need to decide what

equipment they want powered by a generator in case of a power failure. Discussion took place about the cooling/heating of the building versus computer and lighting, noise levels of the chillers/generator etc. Joe stated he has received three (draft) bids; Emmert Electric, Liberty and DJ's Electric. Both Emmert and DJ Electric are recommending a natural gas powered generator. Joe noted the courthouse has an older generator in the basement that could be sold in order to help pay for this new generator. It was noted the installation of the generator will be done in the latter part of the year because they would be working with and around the Johnson Control Energy Audit.

In regard to the Fire Suppression Equipment, Joe noted he has \$16,000 set aside in CIP monies for this equipment. This would be utilized in the computer room at the Administrative Building also. He has received two different bids; one from Best Fire Equipment and the second bid is from Missoula Fire Equipment. Bids are: \$18,300.00 from Best Fire and \$16,980 from Missoula Fire. These bids do not include any electrical or plumbing work.

Joe also addressed data bases for law enforcement agencies (i.e., city/county/courts/outlying agencies) which would include the use of the same software which would provide enhanced communication between agencies. Joe stated this research will involve quite a bit of work. He will be looking at the current software programs such as Logysis and Swift in order to see if the data can be imported and exported into communications data.

Discussion also included security cameras at the Administrative Center and video feed for the web site of the Commissioner's Board meetings. Joe will look at costs for these items.

Minutes: Beth Perkins

► The Board met for a public hearing to hear the request for fee increases for Public Health, Information Technologies, Sheriff's Office and Clerk & Recorder. Present were Clerk & Recorder Regina Plettenberg, Wanda Lorea and Darcie Wolf from Sheriff's Office, IT Director Joe Frohlich and Donna Parmenter from Public Health Office.

Commissioner Grandstaff opened the public hearing. She gave a review of the fee increases requested by Clerk & Recorder.

Regina explained the printing costs for the ballots have increased significantly as well as the request for voter registration lists sent by email. Commissioner Chilcott expressed his concern with the suggested increase for the lists sent via email. He explained the Board's approval of the increase needs to be justified. He suggested the possibility of charging by the hour rather than per page. Regina replied she would be willing to consider it. Further discussion followed in regards to establishing a set fee. Regina suggested a fee of \$6 for a half an hour or less.

Commissioner Grandstaff requested any public comment, hearing none. She then closed public comment.

Commissioner Chilcott made a motion to approve the fee increases requested by Clerk & Recorder to include the amendment for the second fee increase to \$6 per half an hour or less. Commissioner Driscoll seconded the motion, all voted 'aye'.

Commissioner Grandstaff reviewed the fee increase requests from Public Health with Donna.

Commissioner Grandstaff requested any public comment, hearing none. She then closed public comment.

Commissioner Driscoll made a motion to accept fee increase requests from Public Health Nurse. Commissioner Rokosch seconded the motion, all voted 'aye'.

Commissioner Grandstaff reviewed the requested fees increases from the Sheriff's Office.

Wanda stated the service of regular process fee increase request is due to the fuel increases. She explained the increase for Sheriff Sale is due to the increase in advertising and postal increase for certified mail. Wanda stated there is a request for a notary fee of \$5 to offset the cost of having the certification for the notaries.

Darcie Wolf reviewed the fee increase request for SVOR (sexual or violent offender registration). She stated the request is due to the paperwork and mailings for registration as well as fingerprinting, photographing and press releases. She explained the fee is necessary to cover costs. Commissioner Grandstaff asked about offenders not able to pay the fee. Darcie replied they would do a payment arrangement for those who could not pay. They want the offenders to register and not have the fee be an issue for them. Commissioner Grandstaff asked if there was a fee for posting on the web. Darcie replied it is part of the State registration.

Wanda reviewed the increase request for fingerprinting. She stated the increase is due to the demand for outside fingerprinting such as financial institutions, adoption applicants, and any other outside entity.

Commissioner Grandstaff requested any public comment, hearing none. She then closed public comment.

Commissioner Chilcott made a motion to approve the fee increases for the Sheriff's Office. Commissioner Rokosch seconded the motion, all voted 'aye'.

Commissioner Grandstaff requested Joe to review the fee increase requests for IT Department. Joe stated in previous meetings, he had discussed the reason for the fee increase requests. He stated the areas are web based time and data information. These

increases are for raw data not in the current format and for doing compatibility formats, materials and time.

Commissioner Grandstaff requested any public comment, hearing none. She then closed public comment.

Commissioner Rokosch made a motion to approve the fee increase requests from IT Department. Commissioner Driscoll seconded the motion, all voted 'aye'.

Commissioner Driscoll made a motion to put the fees in to effect immediately. Commissioner Chilcott seconded the motion, all voted 'aye'. (See Resolution No. 2258 for these fee increases).

► In other business, the Board met with Fair Manager Gary Wiley and Fair Commission Member Win Smith to discuss and decide on fees for the use of the Event Pavilion.

Gary gave the Board an update on the fee request for this county building. Gary discussed the cost of heating, cleaning and water use for the building. He stated they came up with the figures of \$400 for a usage fee on the weekends and \$300 during the weekdays.

Commissioner Chilcott expressed his concern with how county usage would affect the ability to generate revenue on the weekends. Gary replied as long as county use stays low, he does not have a problem with it. Commissioner Driscoll stated she sees this as a tier pricing option. Gary replied the only area he sees as a problem is the weekend use because he can not afford to lose revenue. Weekends are busy with seminars, dinners, and meetings. Board discussion followed regarding revenue versus discount pricing for county use.

Gary stated he does not have any objection to a county department using the building during the weekends but needs clarification as to the priority of public use during those timeframes. Commissioner Chilcott stated Planning's needs are an extraordinary situation whereas most departments would only have the need for the building during the weekdays. Commissioner Rokosch stated he would like to see a policy for the use of the building. Commissioner Driscoll recommended setting up a county use timeframe for the building. Win replied he does not think the time and the usage is the issue. He believes it is the cost of the use of the building. Commissioner Rokosch replied he understands the situation, but he would like to see the Fairgrounds take the initiative towards working with the county to develop a policy and fees for county usage.

Gary stated most people who rent the building are non-profits trying to earn money. The tier he would like to consider is for county government entities, not the non-profits, or it will cause discrimination. He is willing to negotiate with them on the pricing but not a raw cost with discount. Commissioner Driscoll asked if the goal is to pay for the building or pay for the fair. Gary replied he knows in the future the fair budget will get cut. They have the grandstands that will need to be repaired. He would like to see some revenue

coming in to pay for the building and the fair. Board discussion followed regarding generating revenue and reducing gate costs for the public.

Commissioner Rokosch stated they have to look at the revenue possibility and the budget at the same time. He stated having a capital improvement plan is a necessity. Win stated the whole point is charging fees within departments. He stated they are just looking to cover their costs. Commissioner Chilcott agreed it is an issue. He explained instances in the past where this had applied. Win stated the issue started when work was done by the Road Department for the Fairgrounds and the Fair paid for the work. Then the Fairgrounds are expected to provide services for free. Gary gave the example of the Sheriff's impound lot.

Commissioner Rokosch defined "county entities" as county departments and elected officials offices. He stated he also realizes Gary is requesting fees to cover the raw costs. Gary stated he would like to limit county use of the building on the weekends which is during the highest opportunity for revenue. He likes the idea of the departments working together in an "I'll scratch your back if you scratch mine" scenario. Board discussion followed regarding a base line fee. Gary replied he will have to review the raw costs and resubmit a fee request for the county entities.

Planner Jen DeGroot stated she would like to know the amount of the fee to use the building in order to budget for it. Commissioner Chilcott stated he believes county use of the building should be discouraged during the weekends except on a case by case basis. The Board concurred. Commissioner Chilcott asked Gary if they could agree to \$250 for the use of the building for the Planning Department in this instance. Gary agreed and stated they will investigate the hard costs and come back to the Board for final fee approval.